

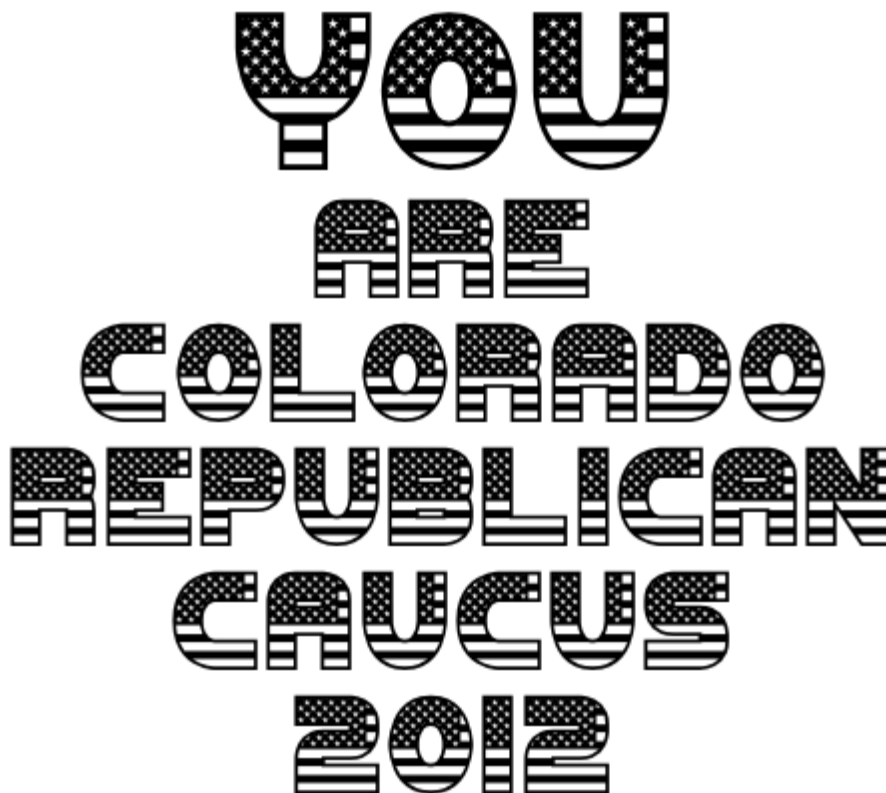
This caucus packet includes (please check contents):

Numbered Pages:

Caucus Agenda.....2
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 • Two Delegates.
 • Two Alternates.
 Resolutions Form..... 14

Additional Items

- **Separate Sign-in Packet:**
 - Cover Sheet
 - Sign-In Sheets
 - List of eligible Republican voters
- **Donation Envelope**
- **Straw Poll Ballots**
- **Election Judge Application Forms**
- **Republican Volunteer & Donation Form**



*Please pass the collection plate (okay, donations envelope ;-)
 to your District Captains.*

Caucus Agenda

- Welcome. Thank you for participating in Precinct Caucus Day!
- Call to order & Pledge of Allegiance.
- Sign-in and verify registered voters in attendance.
- Elect caucus chair, secretary & tellers (for caucus night only.)
 - Chair (leader) – runs the caucus meeting.
 - Secretary – completes paperwork (with excellent penmanship skills.)
 - Tellers – tally the votes.
- Begin passing caucus donation envelope.
- Elect two precinct committee people. (Two-year commitment.)
- Presidential candidate discussion & straw poll.
- Elect two delegates & two alternates to county assembly (same delegates will attend state House, Senate & Judicial assemblies as appropriate.)
- Consider resolutions.
- Recruit election judges & election workers.
- Recruit precinct volunteers to help the precinct committee people.
- Solicit ongoing donations to Denver County Republicans.
- Adjourn.

Caucus Step-By-Step

1. CALL TO ORDER*

- District Captain or Precinct Committee Person (or any other registered Republican): At _____ P.M. the Republican Precinct Caucus (es) of District (Precinct) ____ is called to order.
- Begin with the Pledge of Allegiance

2. COMPLETE ATTENDANCE ROLL (Done by Precinct Committee Person or trained Caucus leader if available)

- See separate packet in your caucus envelope; make sure **printing is legible**, names are checked against eligible voter list and voter ID number is copied onto the attendance sheet. Pre-registered voters must initial their information
- The final list of eligible caucus voters must be **approved as the credentials report** by a majority of those present. Any registered Republicans may move, second and call for this vote.
- *Only voters who are registered Republicans affiliated with the Party for at least 2 months and who have resided within the precinct for at least 30 days as shown on the records of the Denver County Clerk and Recorder or Colorado Secretary of State may vote at the Republican Caucus. See your District Captain for exceptions or problems.*

3. ELECT CAUCUS OFFICERS*: Chairman, Secretary** & Two Tellers**

- These offices are held for this meeting only.
- The Chairman & Secretary will run the meeting and be responsible for completing all necessary paperwork and ensuring that the completed forms get to the District Captains at the end of the meeting.
- Two (2) tellers are required to count the Presidential Preference Poll and all other votes.
- The Secretary must be able to print clearly and will enter the precinct number on all forms.
- If there are fewer than four (4) people at this precinct caucus, the same person can hold more than one caucus office.
- It is highly recommended that the current Precinct Committee Persons or the person who has gone through caucus training serve as Caucus Chairman.
- Eligible voters may self-nominate for these positions. Caucus officers must be approved by a majority vote of eligible caucus voters present.
- The Caucus Chair runs the remainder of the Caucus Meeting. Please note: all further motions must be seconded and voted upon.

4. DISTRIBUTE DONATION ENVELOPE

- This caucus costs money to run. Please help with a donation if you can! [*Continue with meeting while envelope is passed*]

5. ADOPT THE AGENDA FOR THE CAUCUS

- Chair reads the agenda and says: The Chair moves the adoption of the Agenda as read.
- This motion must be seconded and approved by a majority vote. No changes can be made later on, unless there is a two-thirds vote to do so.

6. ELECT TWO PRECINCT COMMITTEE PEOPLE (2 year commitment)**

- The Chair reads: The Precinct Committee Persons are the core of the Republican Party: they serve as voting members of the Denver Republican Central Committee and chair all Republican activities within their precinct. The term of office is two years (until the next caucus). **The duties of a precinct committee person include:**
 - Attendance at District and Denver County Central Committee Meetings
 - Distribution of candidate literature within the precinct
 - Providing recommendations for election judges
 - Walking with candidates in this precinct (if physically possible)
 - Recruiting and mobilizing volunteers in connection with voter registration and get-out-the vote activities of the Republican Party
 - Preparation for the next caucus
- The Caucus Chair says: The Chair declares the floor to be open for nominations for the office of Precinct Committee persons and interested persons are encouraged to volunteer.
- Candidates for Precinct Committee Person can be nominated or self-nominated
- If more than two are nominated, a vote is taken. The two people receiving the highest number of votes shall be elected as Precinct Committee Person. If there is a tie, the election shall be determined by lot (coin toss.) Vote may be by voice, show of hands or ballot.
- The Caucus Secretary prints the complete information on the newly elected PCPs on the **Precinct Election Reports Sheet**. This includes the voter ID and the number of votes cast for each PCP.
- *The Precinct Committee Person must be on the eligible voter list for this precinct. Election of eligible voters who are NOT present but who are eligible for the position is allowed. If a voter is elected to the PCP position and declines the position, the vacancy will be filled by the County Party leadership in accordance with the Denver County Republican Party bylaws.*

7. PRESIDENTIAL CANDIDATE DISCUSSION AND STRAW POLL**

- Chair: Our next order of business is the Preference Poll for the Republican Presidential Candidate which will be conducted by a secret ballot. You may vote for ONLY ONE (1) candidate. Write-ins are permitted. This is a non-binding election but the results of the Poll will be released to the press and will serve as an indication of whom Colorado Republicans prefer to be their candidate for President of the United States in the November 2012 Election. The results for this Precinct and District will be announced at this meeting. You can check the website of the Colorado Republican Party at www.COLOGOP.org later tonight for the county and state-wide results of this Presidential Candidate Preference Poll.

First, would anyone like to speak for a candidate, make a comment about a candidate or discuss important criteria for candidate selection?

- Allow up to 10 minutes for discussion.
- Following the discussion, hand out the pre-printed ballots to eligible caucus voters. Blanks should be crossed-out & returned in the caucus envelope, or given to the District Captain in case more ballots are needed in other precincts. Contact your captain if you need more ballots.
- Tellers collect and tabulate the votes on the Presidential Preference Vote Tally Sheet and announce the results to the caucus. The Tally form is then immediately given to the District Captain. "X" through ballots when counted and returned to the caucus envelope.

8. ELECTION OF DELEGATES AND ALTERNATES TO THE COUNTY ASSEMBLY**

- Chair: We will now open the nominations for delegates and alternates to the Denver County Assembly that will be held at West High School in Denver on Saturday, March 10, 2012. These persons will also serve as the delegates and alternates to the appropriate State House District Assemblies and State Senate District Assemblies held the same day. Please explain the following:
- The purpose of the Denver County Republican Assembly is to
 - Elect delegates and alternates to the 1st Congressional District Assembly to be held April 13th at the Denver Convention Center for the purpose of designating the Republican candidate(s) for the primary ballot for U. S. Congress to run against Diana DeGette. Three (3) delegates to the Republican National Convention are also chosen at the 1st Congressional District Assembly.
 - Elect delegates and alternates to the Colorado State Convention to be held at the Richie Center in Denver on April 14th which will elect candidates to the Republican National Convention.
 - Consider resolutions put forward by the Denver County Resolutions Committee based on resolutions received from the precinct caucuses.
- There is a fee of \$10 per delegate and \$5 per alternate to cover the party's cost of running this assembly. This must be paid before or on the day of the Denver County Assembly in order for the delegate or alternate to receive his/her badge which is the voting credential. Payment can be online at www.DenverGOP.org to avoid lines at the County Assembly.
- ***New in 2012:*** Delegates must either pledge their support for a Presidential candidate or run as un-pledged. Once you pledge, you CANNOT change this until after the first round of voting at the National Convention or if your "pledged-to" candidate drops out or is otherwise ineligible to run. This information must be entered on the Precinct Elections Report Sheet.

- Voters may self-nominate for delegate or alternate. Only voters on the precinct poll list or otherwise authorized by the District Captain in accordance with state and county rules may run for Delegate or Alternate. Election of delegates and alternates who are not present is permitted.
- The Secretary will read the list of candidates.
- Each Caucus voter can vote for up to 4 names by voice, hand or paper ballots. Cumulative voting (which allows an elector to give more than one vote to a single candidate) is not allowed.** The top two vote-getters will be delegates and the next two will be alternates.
- The Chair announces the winners and hands to each the appropriate **Official Call to the Denver County Assembly**. The Secretary enters the appropriate information including the delegate's/alternate's ID number and the vote count, on **Precinct Election Report Sheet**. Delegates and alternates must be entered in the order of number of votes received.

BE SURE TO HAND OUT THE CALLS TO THE ASSEMBLY

9. CONSIDER RESOLUTIONS

- Chair: The Chair opens the floor for any party resolutions. All proposed resolutions must be in writing and submitted to the Caucus Secretary. Approved resolutions will be given to a Denver County Resolutions Committee where they may be combined with similar resolutions for consideration at the Denver County Assembly.
- The Secretary will read the resolution(s). The caucus will then discuss and vote on any resolutions. Resolutions approved by a majority of eligible Caucus voters will be forwarded to the Denver County Resolutions Committee.
- Upon approval, the Secretary must enter the resolution onto the Resolution Form. The name and contact information (phone & e-mail) for the person proposing the resolution and the vote tally for the resolution must be included.

10. ELECTION JUDGE APPLICATIONS*

- Chair: Do you want to help make sure every vote is counted and keep the Democrats from playing fast and loose with their Chicago-style voting – and get paid for doing this? Please sign up to be an election judge! There have been many reported irregularities in Denver County and we can't stop this if we don't have Republican Judges at the polls. Training will be provided.
- Give the election judge application to any interested persons. If you need more forms, talk to your captain or the Denver Election Division person present at your caucus location. At minimum, write down the name, precinct number and contact information for each interested person. Encourage interested persons to fill out the application right now and turn it in with your precinct forms.

11. VOLUNTEERS AND ONGOING CONTRIBUTIONS TO DENVER COUNTY REPUBLICANS.

- Chair: Please use these forms if you are willing to make either a one-time or continuing basis contribution to the Denver County Republican Party for assistance in electing candidates in our County. Can you afford to give \$12 a month in 2012? This would greatly assist us in raising money for a sample ballot for the fall election. Also, please tell your new Precinct Committee Persons if you are willing to help distribute literature in your precinct. Just 2 hours of your time this year could make a big difference!

12. ADJOURN THE CAUCUS – THANK PARTICIPANTS

- **Chairman & Secretary: Complete all paperwork, making sure your precinct number is on all pages and all pages needing signatures have them. Hand your completed forms and donation envelope to your District Captain. Put all other materials in the envelope and leave them on the table.**

* Denotes item required by Colorado Revised Statutes (state law.)

** Denotes item required by Colorado Republican party bylaws.

*** Denotes item required by Denver County Republican party bylaws.



Precinct Elections Report Sheet

Precinct Committee People (no more than two)

| Name & Street Address | Zip | Voter ID # | Phone | Email | # Votes |
|-----------------------|-----|------------|-------|-------|---------|
| | | | | | |
| | | | | | |

Delegates to County Assembly/Convention (two)

| Name & Street Address | Zip | Voter ID # | Phone | Email | Pledged for which Presidential Candidate? ("U" for Un-pledged) | # Votes |
|-----------------------|-----|------------|-------|-------|--|---------|
| | | | | | | |
| | | | | | | |

Once pledged, a delegate/alternate may not change their candidate pledge until the National Convention. See page 5.

Alternate Delegates to County Assembly/Convention (two)

| Name & Street Address | Zip | Voter ID # | Phone | Email | Pledged for which Presidential Candidate? ("U" for Un-pledged) | # Votes |
|-----------------------|-----|------------|-------|-------|--|---------|
| | | | | | | |
| | | | | | | |

We, the undersigned, hereby certify we are registered Republican electors and the above is a full and true tally of the votes cast at the above described Precinct Caucus.

Teller: _____ Teller: _____

We, the undersigned, hereby certify the above results and actions of this Precinct Caucus held this 7 th day of February, 2012, are true and correct.

Caucus Chair: _____ Voter ID #: _____ Caucus Secretary: _____ Voter ID #: _____

Please print your name, in addition to signature, and make certain information is accurate.

Presidential Preference Poll Tally Sheet

Secretary: Please enter the precinct number in the bottom left corner of this sheet.

Chair: Please remove this sheet from your packet and give it to the Tellers.

Tellers: Please prepare the tally for pickup at your table by the District Captains at approximately 7:45 pm.

| Presidential Candidate | Running Tally | Final Vote Count |
|-------------------------------|----------------------|-------------------------|
| Mitt Romney | | |
| Jon Huntsman | | |
| Rick Santorum | | |
| Ron Paul | | |
| Rick Perry | | |
| Newt Gingrich | | |
| Michele Bachmann | | |
| Write-in: | | |
| TOTAL VOTES CAST | | |



Official call to County Assembly – Delegate #1

Please detach this page and give to the elected delegate immediately.

Pursuant to the Bylaws of the Denver County Republican Central Committee and Colorado Revised Statutes 1-4-601 and 1-4-602, you are hereby notified of the official date & time for the Denver County Assembly, to which you are a Delegate:

March 10, 2012
West High School
951 Elati Street, Denver, Colorado 80204
8:00 a.m. check-in; 9:00 a.m. start

A total of 688 delegates and 688 alternate delegates have been authorized by the Executive Committee of the Denver Republican Party for this Assembly (2 delegates and 2 alternate delegates per precinct).

The purpose of the assembly will be to

1. Ratify the election of precinct committee persons;
2. Elect 150 Delegates and Alternates to both the Republican Party Congressional District 1 Convention (April 13, Denver Convention Center) & the Republican Party State Convention (April 14th, Ritchie Center at DU) by separate ballots;
3. To consider and adopt such other rules and resolutions and conduct all other business of the Republican Party that may lawfully come before such an Assembly of delegates.

Notice is also given on behalf of the respective District Chairmen that the following single-county Republican District Assemblies shall be convened following this County Assembly for the purpose of designating Republican candidates to the 2012 Primary Election ballot, and delegates and alternates to the Denver County Republican Assembly residing in such District shall also serve as delegates and alternates to their District Assemblies:

State Representative Districts 2, 4, 5, 6, 7, and 8
State Senatorial Districts 32 and 33

The following multi-county Republican District Assemblies shall also be convened beginning at 1:00 p.m. on Saturday, March 10, 2012 at West High School in Denver, Colorado located at 951 Elati Street. Check-in and credentialing for this Assembly will begin at 12:30 pm and delegates and alternates to the Denver County Republican Assembly residing in such District shall serve as such to their District Assemblies.

State Representative Districts 1 and 9
State Senatorial District 31

Please be prepared to pay the \$10 badge fee for Delegates or \$5 badge fee for Alternates online at <http://www.DenverGOP.org> or at the County Assembly in order to receive your credentials for voting.

IMPORTANT NOTE: Only delegates or alternates to the Denver County Republican Assembly can be considered for higher assemblies. Any delegate or alternate to the Denver County Republican Assembly who wishes to be on the printed ballot for election as a delegate to the Colorado Republican State Convention and/or to the 1st Congressional District Assembly **must notify the Chairman of the Denver County Republican Party in writing of their interest on or before 10:00 on Saturday, March 3, 2012.** Such notice may be sent via e-mail to beadelegate@denvergop.org or via U.S. Mail to Denver County Republican Chairman, 2900 E. Mexico, Suite 700, Denver, CO 80210 and must specify your precinct & the ballot(s) you want to be on.

Danny Stroud, Chairman, Denver County Republican Party

Official call to County Assembly – Delegate #2

Please detach this page and give to the elected delegate immediately.

Pursuant to the Bylaws of the Denver County Republican Central Committee and Colorado Revised Statutes 1-4-601 and 1-4-602, you are hereby notified of the official date & time for the Denver County Assembly, to which you are a Delegate:

March 10, 2012
West High School
951 Elati Street, Denver, Colorado 80204
8:00 a.m. check-in; 9:00 a.m. start

A total of 688 delegates and 688 alternate delegates have been authorized by the Executive Committee of the Denver Republican Party for this Assembly (2 delegates and 2 alternate delegates per precinct).

The purpose of the assembly will be to

1. Ratify the election of precinct committee persons;
2. Elect 150 Delegates and Alternates to both the Republican Party Congressional District 1 Convention (April 13, Denver Convention Center) & the Republican Party State Convention (April 14th, Ritchie Center at DU) by separate ballots;
3. To consider and adopt such other rules and resolutions and conduct all other business of the Republican Party that may lawfully come before such an Assembly of delegates.

Notice is also given on behalf of the respective District Chairmen that the following single-county Republican District Assemblies shall be convened following this County Assembly for the purpose of designating Republican candidates to the 2012 Primary Election ballot, and delegates and alternates to the Denver County Republican Assembly residing in such District shall also serve as delegates and alternates to their District Assemblies:

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State Representative Districts 1 and 9
State Senatorial District 31

Please be prepared to pay the \$10 badge fee for Delegates or \$5 badge fee for Alternates online at <http://www.DenverGOP.org> or at the County Assembly in order to receive your credentials for voting.

IMPORTANT NOTE: Only delegates or alternates to the Denver County Republican Assembly can be considered for higher assemblies. Any delegate or alternate to the Denver County Republican Assembly who wishes to be on the printed ballot for election as a delegate to the Colorado Republican State Convention and/or to the 1st Congressional District Assembly **must notify the Chairman of the Denver County Republican Party in writing of their interest on or before 10:00 on Saturday, March 3, 2012.** Such notice may be sent via e-mail to beadelegate@denvergop.org or via U.S. Mail to Denver County Republican Chairman, 2900 E. Mexico, Suite 700, Denver, CO 80210.

Danny Stroud, Chairman, Denver County Republican Party

Official call to County Assembly – Alternate #1

Please detach this page and give to the elected alternate delegate immediately.

Pursuant to the Bylaws of the Denver County Republican Central Committee and Colorado Revised Statutes 1-4-601 and 1-4-602, you are hereby notified of the official date & time for the Denver County Assembly, to which you are an Alternate Delegate:

March 10, 2012
West High School
951 Elati Street, Denver, Colorado 80204
8:00 a.m. check-in; 9:00 a.m. start

A total of 688 delegates and 688 alternate delegates have been authorized by the Executive Committee of the Denver Republican Party for this Assembly (2 delegates and 2 alternate delegates per precinct).

The purpose of the assembly will be to

1. Ratify the election of precinct committee persons;
2. Elect 150 Delegates and Alternates to both the Republican Party Congressional District 1 Convention (April 13, Denver Convention Center) & the Republican Party State Convention (April 14th, Ritchie Center at DU) by separate ballots;
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Notice is also given on behalf of the respective District Chairmen that the following single-county Republican District Assemblies shall be convened following this County Assembly for the purpose of designating Republican candidates to the 2012 Primary Election ballot, and delegates and alternates to the Denver County Republican Assembly residing in such District shall also serve as delegates and alternates to their District Assemblies:

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State Senatorial District 31

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Danny Stroud, Chairman, Denver County Republican Party

Official call to County Assembly – Alternate #2

Please detach this page and give to the elected alternate delegate immediately.

Pursuant to the Bylaws of the Denver County Republican Central Committee and Colorado Revised Statutes 1-4-601 and 1-4-602, you are hereby notified of the official date & time for the Denver County Assembly, to which you are an Alternate Delegate:

March 10, 2012
West High School
951 Elati Street, Denver, Colorado 80204
8:00 a.m. check-in; 9:00 a.m. start

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Notice is also given on behalf of the respective District Chairmen that the following single-county Republican District Assemblies shall be convened following this County Assembly for the purpose of designating Republican candidates to the 2012 Primary Election ballot, and delegates and alternates to the Denver County Republican Assembly residing in such District shall also serve as delegates and alternates to their District Assemblies:

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Danny Stroud, Chairman, Denver County Republican Party

Resolutions Form

This is your party. Please use this template to submit resolutions to consider at county/state assembly. Submit this form to the District Captains at the conclusion of your caucus.

WHEREAS,

THEREFORE BE IT RESOLVED,

of Votes in Favor: ___ Opposed: ___ Abstain: ___

Sponsored by (if questions arise): _____

Phone/Email: _____